

## Person specification

<b>Job title:</b> Caseworker	<b>Department:</b> Positive Impact Project
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	<b>Essential</b>	<b>Desirable</b>
Qualifications	Professional qualification to certificate level relevant to your chosen client field.  Or Relevant experience	Group work qualification.
Work experience	Delivering psycho-educational support interventions in one to one and/or group settings.  Engaging hard to reach clients.  Networking and building relationships with other organisations.  Writing reports, collating data and using databases.  Delivering training and/or presentations.  Organising own caseload and appointments.	Working with multiple complex issues. Marketing/service promotion. Devising and performing training. Monitoring and evaluating services. Service development work. Developing peer support groups. Working with women from BAMER communities. Working with women who are/have experienced: Childhood Sexual Abuse/ Mothers Apart from their Children/Domestic Abuse.
Knowledge	An understanding of clients with multiple and complex needs, and best practice in a range of appropriate casework.  Working knowledge of women's issues and health inequalities.  Data protection, lawful and ethical practice.  National safeguarding priorities and requirements.  Working knowledge of the particular health and wellbeing needs of women from BAMER communities.  Working knowledge of: Childhood Sexual Abuse/ Mothers Apart from their Children/Domestic Abuse.	Other health, social and mental health services, both statutory and voluntary sector, within Wakefield district.  Knowledge of data protection requirements.  Local safeguarding protocols.

<p>Skills</p>	<p>Ability to work as part of a multi-disciplinary team and foster good working relationships.</p> <p>Ability to establish and maintain good personal and professional boundaries.</p> <p>Excellent verbal and written communication skills, including telephone skills.</p> <p>Offering women culturally sensitive support</p> <p>Computer literacy and general office and administration skills, to be able to provide/organise own admin support.</p> <p>Ability to work using own initiative.</p> <p>Ability to liaise and negotiate with a wide range of people at all levels.</p>	<p>Ability to deal with conflict and find appropriate resolutions.</p> <p>Ability to work flexibly and using own initiative.</p>
<p>Personal attributes</p>	<p>High level of enthusiasm and motivation.</p> <p>Ability to use supervision and personal development positively and effectively.</p> <p>Ability to work well under pressure.</p> <p>Ability to manage time and competing demands, good organisational skills.</p> <p>Willingness to reflect on own practice.</p>	
<p>Attitudes</p>	<p>Understanding of importance of working within women only environment &amp; a commitment to WWC philosophy.</p> <p>Commitment to working within WWC policies and procedures and their application.</p> <p>Commitment to pursuing own professional development.</p> <p>Commitment to taking part in yearly appraisal.</p> <p>Understanding of and commitment to Equal Opportunities.</p>	
<p>Other</p>	<p>Ability to work in community and central settings and travel between them.</p>	<p>Fluent in languages other than English.</p>